

Faith and Service Coordinator, Teacher & Department Chair

ROLE: The Faith and Service coordinator is responsible for assisting the Principal in the ongoing development of the Catholic Identity and Holy Cross mission of the school through the coordination of faculty faith formation, supporting the coordination of the retreat program, development of student immersion opportunities, and to provide leadership and ministry to the schoolwide community in Holy Cross education, spirituality and service projects in light of the school's mission and philosophy.

PURPOSE: The development of this position is in response to the recommendations from the Holy Cross Mission Assessment Team, and the existing needs of the school. In order to continue to grow in our Catholic Identity and Holy Cross Mission, the Faith and Service Coordinator will report directly to the Principal, and work closely with the Campus Ministry Director to do the following:

1. Serve as the Theology Department Chair for a minimum of a single, three-year term, with the focus on aligning the theology curriculum with the Catechesis of the Catholic Church and the USCCB frameworks
2. Carry a teaching load at the discretion of the Principal, and the larger needs of the school.
3. Work in partnership with the Campus Ministry Coordinator to better integrate the CMT program with the Theology Curriculum
4. Develop throughout the school a vision of the Holy Cross Man and Holy Cross Woman
5. Support CMT in the coordination of the annual Holy Cross Immersion opportunity
6. Expand the immersion experiences for students to include more opportunities throughout all four years, and more opportunities for service immersion in our local area.
7. Develop opportunities for ongoing Faculty Faith formation throughout the school year
8. Coordinate the junior retreat and work with the Campus Ministry Director to find new ways to strengthen the four-year retreat program and increase student participation
9. Find new ways to strengthen communication and partnership with the local parish educators and community
10. Work with the service learning coordinator to help integrate faith and service across all disciplines and grade levels
11. Assist the Principal in the coordination and supervision of a biennial trip with students to Montreal, Canada or Le Mans, France to experience the Holy Cross Heritage